



VirtuaLed's Guide to Creating a Note Using Evernote

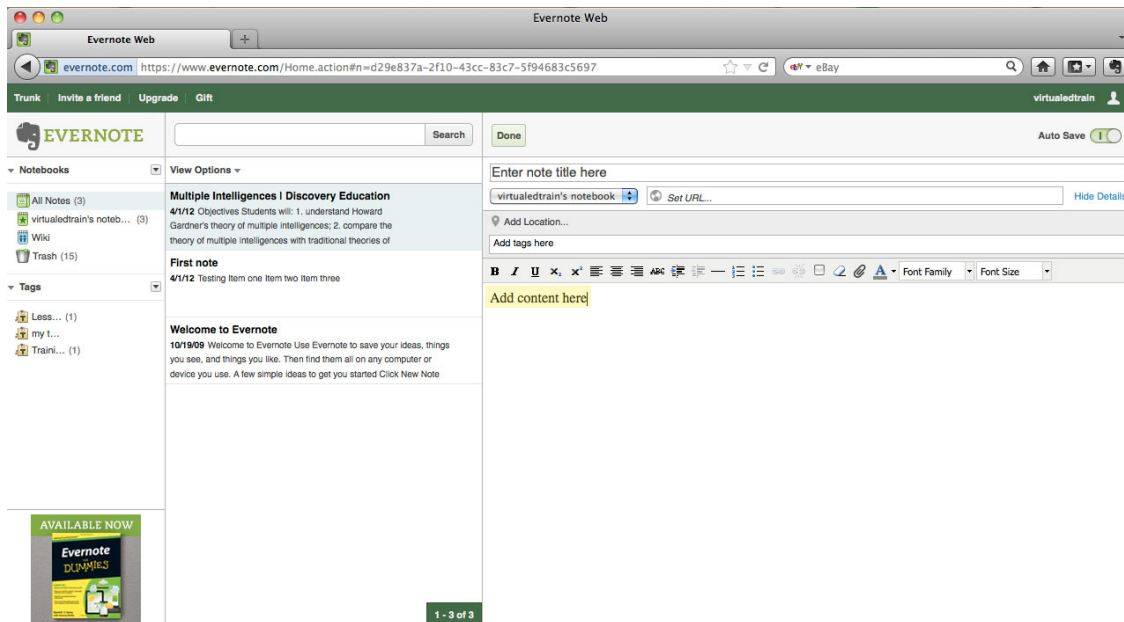
To create a note in Evernote, you will need to be signed into your account. From your account dashboard, click the "New Note" button.

The screenshot shows the Evernote Web interface. The browser address bar displays the URL: <https://www.evernote.com/Home.action#n=92905fdf-09c2-470a-a46f-a96d316f243a>. The user is logged in as 'virtualedtrain'. The 'New Note' button is highlighted with a yellow circle. The interface includes a search bar, a sidebar with 'Notebooks' and 'Tags', and a main content area with a 'First note' section and a 'Testing' section containing a bulleted list: 'Item one', 'Item two', and 'Item three'. A promotional banner for 'Evernote Premium' is visible at the bottom left.

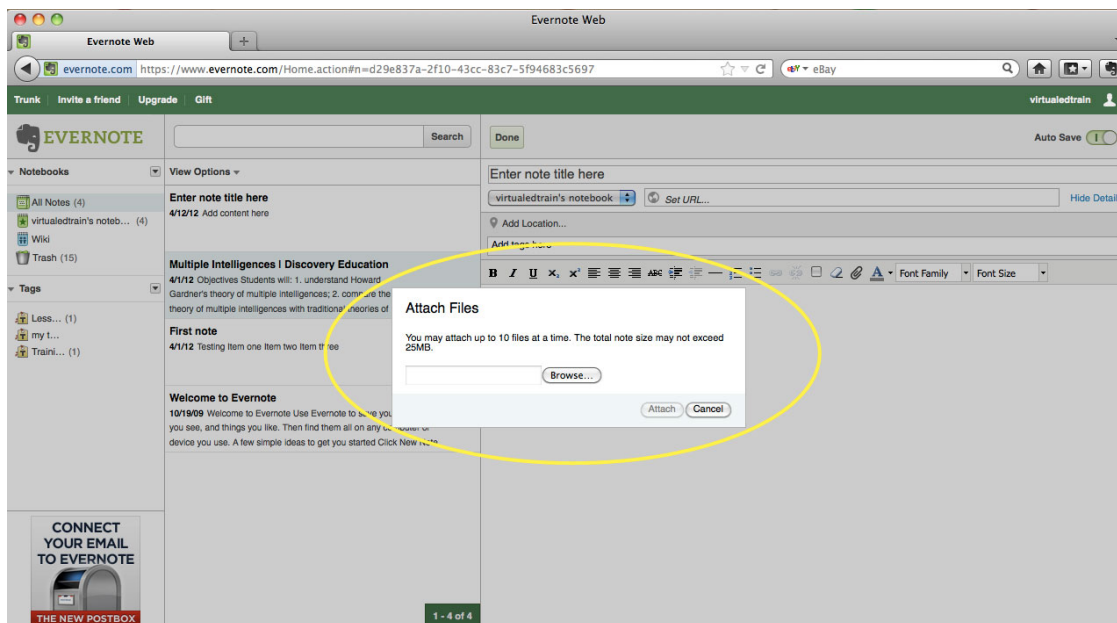
When the new note window opens, enter the note title.

The screenshot shows the Evernote Web interface with the 'New Note' window open. The browser address bar displays the URL: <https://www.evernote.com/Home.action#n=d29e837a-2f10-43cc-83c7-5f94683c5697>. The user is logged in as 'virtualedtrain'. The 'New Note' window is open, showing a 'Done' button, an 'Auto Save' indicator, and a text input field for the note title. The text input field contains the placeholder text 'Enter note title here'. Below the text input field, there are fields for 'Add Location...', 'Add Tags...', and a rich text editor toolbar with various formatting options. The sidebar and main content area are visible in the background.

Optionally, you can click "Show Details" to enter tags or even a location for your new note. You can then enter the content of the note.



This content can, of course, include simple text, but you can also add checkboxes, lists, and attachments.



Once complete, click on the "Done" button. Your note will then appear in your notebook.

While your screens may differ slightly from what you see in this video, these same basic steps are also followed on PC, Mac, and mobile Evernote applications.